SmartLoving Marriage Seminar | Admin

Checklist

# Presentation Materials

* Couple Kits (1 per couple + 2 extra)
	+ 2x Participant Packs
	+ 2 x Surveys
	+ TGS DVD/booklet combo
	+ Donation form
	+ Order form for resources
	+ SLM flyers x 5
	+ SL mentor flyer x3
	+ SL Intentional Couple booklet
* Pens (1 per person + extras)
* Name Tags (1 per person – including team/helpers)
* Marker
* Banner
* Arrow signs for venue (2 sets)
* Masking Tape + BluTac
* Reflection Music + Player (mp3 or CD)
* Sacred Space Materials
	+ Oil & Dish
	+ Candles + matches
	+ Flowers + vase
	+ Altar Cloth
	+ Holy Picture (Bethlehem Prayer)
	+ Small table or desk
	+ Music/books for Mass songs
* Tissues
* Mints
* Seminar Report (1 per seminar)
* Presenter Evaluation Forms (3 per presenting couple)
* Seminar Schedule (2 per seminar)
* Catering schedule (2 per seminar)
* Scripture passages (1 per seminar)
* Bible
* Participant lists (1 per team member)
* Music Stand for notes
* Data projector & screen if using notes
* Power cables and power boards
* Reflection Music (mp3 player) & speakers (or CD)
* Resources for Sale (see MRC office for current offerings)
	+ Living in Love, with Love, through Love DVD $10 x 3
	+ Created & Redeemed DVD $40 x1
	+ Created & Redeemed Study Guides $8 x4
	+ Gratitude Cards $6 x 2
	+ Holy Sex $29 x 1